

FINANCE COMMITTEE
December 9, 2015

The monthly Finance Committee meeting was held on Wednesday, December 9, 2015 at 6:00 p.m. The meeting was held at the McDonough County Courthouse, 3rd Floor Law Library. Committee members present were Chairman Alice Henry, Larry Aurelio, George Dixon, Travis Hiel and County Board Chairman Scott Schwerer. Members Tony Coniglio and Clarke Kelso were absent. Other persons present were Patrick Stout and committee secretary Beth Crossett.

Chairman Henry called the meeting to order at 6:00 p.m.

Review & Approval of November 12, 2015 Minutes

Member Aurelio moved with second by Member Dixon to approve the minutes of November 12, 2015 as submitted. Motion carried on a voice vote.

Insurance Update

No report.

Support Agreement Computer Masters International, Inc.

We have used our previous agreement hours and need to renew the agreement. It is the same cost \$5,650.00 for 50 hours. Member Aurelio moved with second by Member Hiel to pass to the full Board the Support Agreement with Computer Masters International, Inc. Motion carried on a voice vote.

Unpaid Fines

Circuit Clerk Kim Wilson shared a report with Scott and Alice that shows how much the County has in unpaid fines (going back 10 years). The committee reviewed the report showing Open Items from 1/1/05 to 12/01/15. Total due \$ 17,153,083.25, Paid to date \$ 10,963,214.15 and Balance due of \$ 6,189,869.10. Payment plans are set up for many outstanding fines however, there are many that are no longer making the payments and Circuit Clerk Wilson is planning on sending those with unpaid balances postcards reminding them of the obligation.

MCPT Report Review & Approval

The monthly report for November 2015 from McDonough County Public Transportation was reviewed. Member Aurelio moved with second by Member Hiel to approve the November 2015 MCPT report in the amount of \$ 2,163.00. Motion carried on a voice vote.

Bushnell Senior Meals Report Review & Approval

The monthly report for November 2015 from the YMCA for transportation of senior meals in Bushnell was reviewed. Member Hiel moved with second by Member Dixon to approve the November 2015 YMCA report in the amount of \$ 529.30. Motion carried on a voice vote.

Coroner Report

The annual report for 2015 from Coroner Jameson was reviewed.

Monthly Financial Reports

The monthly financial reports were reviewed and discussed. It was noted that there was no Transportation tax deposit in November. County Board Office Administrator Crossett will check with Treasurer Graves. The PSST & Transportation tax is reported together then sent as one payment and it appears all the tax received in November has been placed in the PSST account.

Transfer of Funds

No transfers.

Transfer to Insurance Clearing

Member Dixon moved with second by Member Aurelio to move \$ 100,000.00 from Insurance Clearing to Mutual Medical to pay claims when necessary. Motion carried on a voice vote.

Approval of Claims

Member Dixon moved with second by Member Hiel to approve the claims as submitted. Motion carried on a voice vote.

Warrants Issued in Vacation

Member Aurelio moved with second by Member Hiel to approve the Warrants Issued in Vacation. Motion carried on a voice vote.

Other

Discussion was held on salaries and the salary matrix that the Finance committee developed in 2006 to help align salaries paid to Courthouse employees. Before the next fiscal year the committee would like to explore ways to improve compensation, especially to those employees at the lower end of the wage scale. In addition to percentage increases the committee would like to explore step increases (as used by other County areas) and merit increases.

Board Chairman Schwerer reminded everyone of the retirement party for long time Elms employee Office Manager Renee Moore, tomorrow 2:30 p.m. at the Elms.

Member Hiel moved with a second by Member Aurelio that the meeting be adjourned. Motion carried on a voice vote. With no further business to discuss the meeting was adjourned at 6:29 p.m.